

Work Write-Up

114 Centre St.

* SPECS *

Dated: 11/14/2022

CUSTOMER INFORMATION

chen wenjie

114 centre st, quincy, MA 02169

PREPARED BY

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978-790-1250



Location: General Requirements

General Requirements	Quantity	Cost/Units	Total
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1 - OWNER ACCEPTS SCOPE OF WORK (55.00000)

The undersigned applicant(s) certifies that he/she has participated in the development of this Work Write Up (WWU). After careful review, the applicant understands and accepts the work described on each page of this WWU.

x _____
Applicant Date


2 - CONTRACTOR ACCEPTS SCOPE OF WORK (55.00250)

The undersigned contractor certifies that he/she has carefully reviewed the work described in this Work Write Up (WWU) and agrees to perform the work described on each page of this WWU.

x _____
Contractor Date

3 - REHAB SPECIALIST- SCOPE OF WORK (55.00500)

The undersigned Rehab Specialist certifies that he has written and reviewed with the applicant the work described in this Work Write Up (WWU).

x  11/14/2022
Rehab Specialist Date

4 - OWNER'S FINISH SELECTIONS (55.00750)

The owner shall select finish, colors, styles & types of materials from in stock options pertaining to specs. The contractor should submit to the Construction Manager, a list initialed by both the contractor and the homeowner of the agreed upon colors, styles and types of materials prior to job start.

5 - ENVIRONMENTAL REHAB (55.01000)

1. Use this work write up (WWU) in conjunction with the lead report. Any lead hazards not in this WWU is the responsibility of the contractor to Delead without additional costs.
2. Interior and exterior to be either spot painted or fully painted, per spec, with two coats of self priming paint, color to match as close as possible to existing paint.
3. All rotted wood to be replaced prior to painting.
4. Use like profile on any woodwork being replaced.

6 - OWNER'S RESPONSIBILITIES (55.01250)

The owner shall provide:

1. The unit empty of any persons during the Deleading process.
2. Utilities, Hot water, and sanitary facilities.
3. All packing of breakable and valuable items; and moving of any furniture required by Deleading contractors.
4. Full Access of all areas to be Deleted.

7 - SECURE SITE (55.01500)

After the relocation of the occupants, the contractor shall assume responsibility for securing the site against theft, vandalism, fire and other dangers.

8 - WORKMANSHIP STANDARDS (55.02000)

All work shall be performed by mechanics both licensed and skilled in their particular trade as well as the tasks assigned to them. Workers shall protect all surfaces as long as required to eliminate damage and will be held responsible for any damage caused by them.

9 - CONSTRUCTION DEFINITIONS (55.02250)

"Install" means to purchase, set up, test and warrant a new component. "Replace" means to remove and dispose of original material, purchase new "like" material, deliver, install, test and warrant. "Repair" means to return a building component to like new condition through replacement, adjustment and recoating of parts.

"Reinstall" means to remove, clean, store and install a component.

The following pertain to Deleading specs.

SCR = scrape, MI = make intact, AB5' = above five feet,

REP = replace, REM = remove, COV = cover, ENC = encapsulate, DR = door, WIN = window, CAB = cabinet

10 - NEW MATERIALS REQUIRED (55.02500)

All materials used in connection with this Work Write Up (WWU) are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Manager.

11 - SUBSTITUTION APPROVAL PROCESS (55.02750)

Any requests for substitutions of specified items shall include: the manufacturer's specifications; full installation instructions and warranties and must be approved prior to the submission of quote/bid. The agency will notify the contractor of decision prior to bid submission deadline. It is recommended that the contractor submit substitutions for approval prior to attending quote/bid walk through.

12 - VERIFY QUANTITIES/MEASUREMENTS & TOTAL COST (55.03000)

This Work Write Up will serve as the quote/bid sheet packet. The bidder is responsible for providing unit pricing and total pricing for each spec item and providing subtotals based on the location of the work to be completed; unit totals if the project includes more than one dwelling unit; and the Address Grand Total detailing the cost of the entire job. The City of Quincy will verify all bids and bid pricing will be determined based upon the summation of the unit price and total pricing for each spec item. If a discrepancy exists between the bidders line item unit pricing and subtotals/unit total/or project total, the bid price will be based on the multiplication and summation of the spec unit pricing and subtotals, respectively.

13 - CONTRACTOR PRE-QUOTE/BID SITE VISIT (55.03250)

The contractor must inspect the property on day, date, and time determined by quote/bid invite only. No quotes/bids will be accepted from absentee contractors. Submission of a quote/bid is presumptive evidence that the contractor has thoroughly examined the site and is conversant with the requirements of the local jurisdiction.

14 - ALL PERMITS REQUIRED (55.03500)

The contractor shall apply for, pay for, and obtain all the necessary permits including the 10 day Deleading notice prior to the start of any job. Final payment will not be released until all required permits have been signed off on by the proper inspector.

15 - MA/FEDERAL REGULATIONS, MANUFACTURER'S SPECS AND MA CODE PREVAIL (55.03750)

Contractor will adhere to MA and Federal Deleading/Asbestos regulations. All materials shall be installed in full accordance with the manufacturer's specifications for working conditions, surface preparation, methods, protection and testing. All work performed will be equal to or greater than the MA state building code requirements. These specs are intended to provide the basis for proper completion of the work suitable for the intended use of the owner. Anything not expressly set forth but is reasonably implied or necessary for proper performance of the project shall be included.

Subtotal for General Requirements

Location: Entire Unit

Health & Safety	Quantity	Cost/Units	Total
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16 - DUEL SMOKE/CO DETECTOR-BATTERY OPERATED (60.00750)

2		
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Install/replace a UL approved, ceiling mounted, 10 year sealed battery powered combination smoke/co detector in the following areas:

Rooms 3, 4

Lead	Quantity	Cost/Units	Total
17 - PREP/FINAL CLEAN/DUMPSTER (55.04500)	1		

Prior to de leading, post job site signage and secure lead hazard reduction sites. Pre-clean floors, window sills, window troughs and other areas of dust build-up with a HEPA vacuum. Seal all floors with two continuous layers of 6 mil. polyethylene sheeting. Close and seal HVAC registers with polyethylene sheeting. Wrap all furniture, cabinetry and fixed appliances with polyethylene sheeting and tape to create an airtight seal.

Remove from site all construction materials, tools and debris. Rake and sweep clean all exterior work areas. Vacuum and mop all interior work areas, removing all visible dust, stains, labels and tags. Final payment will not be released until property is cleaned and passes a visual dust clearance and a letter of Full Deleading Compliance is issued.

Location: Room 1

Lead	Quantity	Cost/Units	Total
18 - BASEBOARD--MI (66.00500)	1		

Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.

19 - DOOR CASING--MI (66.02250)	1		
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C: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.

20 - SHELF--MI (66.10250)	5		
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B closet: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Paint with two coats of self priming paint.

21 - WINDOW SILL-- SCR/MI TRIM (66.15750)

5

A1, 2, 3, D1, 2: Using sharpened, flat and curved scrapers remove all paint from sills then Mi trim. Continuously wet mist and cover scraper head with a moistened cloth to minimize dust. Paint with two coats of self priming paint.

Subtotal for Lead

Location: Bathroom

Healthy Homes	Quantity	Cost/Units	Total
22 - FAN/LIGHT BATH FIXTURE (40.03250)	1		

remove existing light. Install a ceiling mounted ENERGY STAR qualified Fan/Light fixture with a modulating DC motor capable of 80 CFM operating at less than .3 Sones such as a Panasonic Whisper Green-lite. Vent w/ damper to exterior. Switch both the fan and light using a single pole switch. Install 4" galvanized metal duct (not flex duct) and vent to the exterior ideally through a wall or gable end using a 4" hooded vent with damper. All duct seams and connections shall be sealed with duct mastic. Repair any damage to the ceiling installation and air seal fan/light assembly to the ceiling with low VOC caulk.

Lead	Quantity	Cost/Units	Total
23 - DOOR JAMB FRICTION--SCR (66.03750)	1		

D: Using sharpened, flat and curved scrapers remove all paint. Continuously west mist and cover scraper head with a moistened cloth to minimize dust. Paint with two coats of self priming paint to match.

Location: Porch A 1st floor

Lead	Quantity	Cost/Units	Total
24 - DOOR CASING--MI (66.02250)	2		

C1, 2: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.

25 - DOOR EDGE--SCR (66.02750)	1		
C1: Using sharpened, flat scrapers, remove paint from door edge to bring into compliance by continuously misted wet scraping. Minimize dust generation by covering scraper head with moistened cloth. MI rest of door as needed. Paint with two coats of self priming paint.			
26 - DOOR JAMB NON FRICTION--MI (66.03500)	2		
C1, 2: Using sharpened scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.			
27 - DOOR SLAB--MI (66.04510)	1		
C2: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.			
28 - WALL--MI (66.13500)	1		
Using sharpened scrapers, MI all loose peeling paint Spot paint with two coats of self priming paint.			
29 - WINDOW--DOUBLE HUNG--REP (66.14750)	4		
A1, 2, B1, 2: Remove, wrap in polyethylene sheeting and dispose of old window (including storm and storm frame). Field measure and install a vinyl, matching grid, double hung, double glazed, argon filled Low E window that meets the ENERGY STAR standards with a U value and SHGC of .27 or lower. Include locking, aluminum 1/2 screen. Be sure to pull out any window weights and then stuff pockets with insulation and insulate between window frame and sash. Make intact and paint exterior blind stop to match. Make intact, caulk and touch up interior paint to match.			
30 - WINDOW SILL-- SCR/MI TRIM (66.15750)	4		
A1, 2, B1, 2: Using sharpened, flat and curved scrapers remove all paint from sills then Mi trim. Continuously wet mist and cover scraper head with a moistened cloth to minimize dust. Paint with two coats of self priming paint.			
31 - WINDOW TRIM--MI (66.16250)	2		
A1, 2 sidelites: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.			

Subtotal for Lead

Location: Porch C/D 2nd Floor

Lead	Quantity	Cost/Units	Total
32 - DOOR CASING--MI (66.02250)	1		
B: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.			
33 - DOOR EDGE--SCR (66.02750)	1		
B: Using sharpened, flat scrapers, remove paint from door edge to bring into compliance by continuously misted wet scraping. Minimize dust generation by covering scraper head with moistened cloth. MI rest of door as needed. Paint with two coats of self priming paint.			
34 - DOOR JAMB FRICTION--SCR (66.03750)	1		
B: Using sharpened, flat and curved scrapers remove all paint. Continuously wet mist and cover scraper head with a moistened cloth to minimize dust. Paint with two coats of self priming paint to match.			
35 - SIDING--MI (66.11000)	1		
MI all loose peeling paint, caulking and glazing with curved and flat draw scrapers. Prepare existing siding prior to paint application by securing, replacing or repairing all loose, broken, rotted, or deteriorated materials to provide a sound surface for paint application. Prior to painting use a 25-year or better paintable Low VOC caulk to fill all cracks, voids, holes, etc. Spot paint with two coats of self priming paint.			
36 - KICKPLATE--MI (66.12000)	1		
B: Using sharpened flat scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Paint with two coats of self priming paint.			
37 - WINDOW SILL-- SCR/MI TRIM (66.15750)	7		
A, C1, 2, 3, 4, D1, 2: Using sharpened, flat and curved scrapers remove all paint from sills then Mi trim. Continuously wet mist and cover scraper head with a moistened cloth to minimize dust. Paint with two coats of self priming paint.			

Subtotal for Lead

Location: Exterior A Side

Lead	Quantity	Cost/Units	Total
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38 - DOOR CASING--MI (66.02250)

1

A: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.

39 - THRESHOLD--MI (66.12000)

1

A: Using sharpened flat scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Paint with two coats of self priming paint.

40 - WINDOW TRIM--MI (66.16250)

2

A sidelites: Using sharpened, flat and curved matching scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.

Subtotal for Lead**Location: Exterior B Side**

Lead	Quantity	Cost/Units	Total
41 - WINDOW TRIM--COIL (66.16000)	3		

B1, 2, 3: Enclose trim with .027 white aluminum formed on a machine brake with tight lap joints, folded hem edges and accurately fitted connections. Back caulk all seams with 25 year silicone. Flash head joints to create a weathertight seal.

Location: Exterior C Side

Lead	Quantity	Cost/Units	Total
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42 - WINDOW TRIM--COIL (66.16000)

4		
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Ab 5': Enclose trim with .027 white aluminum formed on a machine brake with tight lap joints, folded hem edges and accurately fitted connections. Back caulk all seams with 25 year silicone. Flash head joints to create a weathertight seal.



Location: Porch C/D 1st Floor

Lead	Quantity	Cost/Units	Total
43 - DOOR EDGE--SCR (66.02750)	1		

B: Using sharpened, flat scrapers, remove paint from door edge to bring into compliance by continuously misted wet scraping. Minimize dust generation by covering scraper head with moistened cloth. MI rest of door as needed. Paint with two coats of self priming paint.

44 - DOOR JAMB NON FRICTION--MI (66.03500)	1		
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B: Using sharpened scrapers, remove all loose peeling paint. Minimize dust generation by covering scraper head with moistened cloth. Spot paint with two coats of self priming paint.

45 - RAILING CAP--EXTERIOR--REP (66.09750)

1		
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Lower: Remove, package in polyethylene sheeting and dispose of railing and balusters. Install 2" x 4" beaded fir top rail, 2" x 4" fir bottom rail, 4" x 4" corner and intermediate posts and 1-1/3" fir balusters spaced 4" o.c. with hot-dipped galvanized nails. Paint or stain with two coats to match.



Subtotal for Lead

Location: Exterior D Side

Lead	Quantity	Cost/Units	Total
46 - WINDOW TRIM--COIL (66.16000)	3		

D1, 2, 3: Enclose trim with .027 white aluminum formed on a machine brake with tight lap joints, folded hem edges and accurately fitted connections. Back caulk all seams with 25 year silicone. Flash head joints to create a weathertight seal.

47 - WINDOW TRIM--COIL (66.16000)	2		
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AB 5': Enclose trim with .027 white aluminum formed on a machine brake with tight lap joints, folded hem edges and accurately fitted connections. Back caulk all seams with 25 year silicone. Flash head joints to create a weathertight seal.

Subtotal for Lead

Location: Garage

Lead	Quantity	Cost/Units	Total
48 - TRIM UPPER--COIL (66.13000)	90		

Al sides; Mark "Lead Paint" every 10 linear feet. Enclose trim and soffit with soffit material then with .027 white aluminum formed on a machine brake with tight lap joints, folded hem edges and accurately fitted connections. Back caulk all seams with 25 year silicone. Flash head joints to create a weathertight seal.

49 - WINDOW TRIM--COIL (66.16000)	1		
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A: Remove windows, install piece of plexi glass then enclose trim with .027 white aluminum formed on a machine brake with tight lap joints, folded hem edges and accurately fitted connections. Back caulk all seams with 25 year silicone. Flash head joints to create a weathertight seal.

Subtotal for Lead

Total	
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OWNER ACCEPTS SCOPE OF WORK


I have read the contents of this work write up and received a copy. I fully understand the repairs to be made to my property.

X _____
Owner: Date

CONTRACTOR ACCEPTS SCOPE OF WORK

I have read the contents of this work write up and agree to perform all work called for in accordance with the bid submitted on _____.

X _____
Contractor Date

X  _____
Construction Specialist 11/14/2022
Date